

RURAL MUNICIPALITY OF CANWOOD NO. 494

BOX 10
CANWOOD, SASK. S0J 0K0

Phone (306) 468-2014
Fax (306) 468-2666

Email rm494@sasktel.net

Website: rmofcanwood.ca



Rural Municipality of
Canwood No. 494

Civic Addressing

Introduction:

The Civic Address Registry is a province-wide standardized system of identifying and locating properties, by establishing unique access point locations.

The objective of rural civic addressing is to provide a simple and logical system for identifying the location of all properties in the R.M. that is consistent and easily understood by all user groups. The R.M. has been working on the assignment of civic addressing to all **occupied** properties within the municipality, with addresses assigned based on the location of each property's approach/driveway onto a roadway.

The addresses will be filed with emergency services such as police, fire and ambulance. The parcel delivery industry and google maps, etc., have not adopted or introduced the Rural Addressing System as of yet, but that is a future goal for the Saskatchewan Public Safety Agency.

Enclosed is a magnet for you to use as a quick reference in case of an emergency. Your civic addressing number will be displayed on your tax notices that will be distributed in **JULY**.

Signage:

Signage will be provided for all of the occupied properties in the municipality. The R.M. will order the signage, posts and hardware and will contact the property owner once they are ready for distribution. Property owners are responsible to pick up and install their own sign based on the installation requirements below. The R.M. will be releasing the signs per division.

Upon implementation of this program, emergency services will have your civic address in their systems. The sign is merely confirmation they have arrived at the correct property. What this means is that even though you may not have a sign quite yet, the Public Safety Agency has your property recorded in their system.

The sign shall follow the specifications as below:

- To the right-hand side of the approach entering the property;
- At a minimum of 15 feet from the edge of the road, on the back slope, with preference on the property line.
- At a minimum height of 1.2 meters (4 ft.) to a maximum of 1.5 metres (5 ft.) from ground level to the top of the Rural Address Sign.

For property owners along a **Highway**, the Ministry of Highways specifications are as follows:

- Signs are to be installed on the primary driveway; and
- At the edge of the highway right-of-way (eg. - fence line). It is encouraged that the sign be placed immediately adjacent to the driveway, in a location clearly visible from the highway.

Once you have staked the proper location of your proposed sign, you must call Sask 1st Call and select the online "Click Before You Dig" option at <http://www.clickbeforeyoudig.com/en/countries/canada/sk/> or phone "Call Before You Dig-SK" at 1-866-828-4888 **BEFORE** any sign installation occurs.

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Lake/Hamlet Properties:

Lake lots had to be addressed differently from the original Lot Block Combination that was previously used for house numbers in the lake subdivisions. The R.M. was strongly urged to implement the Urban Addressing System to increase predictability and provide ease of use for emergency services who may not be familiar with these areas. This change was made because of a recommendation from the Saskatchewan Civic Addressing Registry to better assist emergency services in processing and understanding the flow of addresses in a quick and timely manner.

The sign shall follow the specifications below:

- To the right-hand side of the approach entering the property;
- At a minimum of 5 feet from the edge of the road.
- At a minimum height of 1.2 meters (4 ft.) to a maximum of 1.5 metres (5 ft.) from ground level to the top of the Rural Address Sign.

This information will be available on the RM of Canwood website for future reference at www.rmofcanwood.ca. If you have any questions, contact the Municipal Office at 306-468-2014 or by email to rm494publicworks@sasktel.net.