

October 21, 2025

A regular meeting of the Council of the Rural Municipality of Canwood No. 494 was held in the Municipal Council Chambers, at 641 Main Street, Canwood, Sask., on October 21, 2025, commencing at 9:10 a.m.

1. PRESENT – Reeve Levi Schutte, Chief Administrative Officer Lorna Benson and the following Councillors for their respective divisions:

#1 Kenneth Stene	#4 Mario Boisvert
#2 Gerald Muller	#5 Kevin Olson
#3 Rick Jensen	#6 Cody Lockhart

DELEGATIONS:

9:15 a.m. Dwight Diehl, Public Works Supervisor, Municipal Operations Update

2. MINUTES
SEPT. 16/25 LOCKHART – That the minutes of the September 16, 2025, Regular Council Meeting be approved as presented.

CARRIED.

3. MONTHLY
STATEMENT SCHUTTE – That the Statement of Financial Activities for the month of September 2025 for the R.M. General Account be approved as presented.

CARRIED.

Public Works Supervisor Dwight Diehl attended the meeting at 9:30 a.m.

4. ACCTS. BOISVERT – That we approve the payments as listed on the attached account listing for a total of \$815,459.52, Council Direct Deposits for October and Payroll Direct Deposits for 2025 Pay Period 20 & 21.

CARRIED.

5. LAND
PURCHASE
OFFER JENSEN – That we offer Wade Reiter, Debden, Sask., \$55,000 for Block A Plan 101598969 Ext 87.

CARRIED.

6. 2013 FORD F-
150 XLT MULLER – That we accept the bid of Levi Moore for the 2013 Ford F-150 XLT in the amount of \$2,000.

CARRIED.

7. IN-CAMERA MULLER – That the regular meeting of Council be suspended at 9:55 a.m. for an in-camera session to discuss legal matters.

CARRIED.

8. RECONVENE LOCKHART – That the regular meeting of Council reconvene at 10:10 a.m.

9. HIRE PESZKO
LEGAL MULLER – That we authorize the payment of \$7,500 to Peszko Legal as a retainer to seek legal advice.

CARRIED.

Councillor Boisvert declared a pecuniary interest and left the meeting at 10:20 a.m.

10. LARSEN
BRIDGE JENSEN – That we authorize Prairie Road Solutions Inc. to proceed with the tender for the Larsen Bridge Project.

CARRIED.

11. WREFORD
BRIDGE MULLER – That we proceed with the contract close-out for the conversion of the bridge to culverts at the Wreford Bridge.

CARRIED.

12. OHS MTG
MINUTES SCHUTTE – That we acknowledge the Occupational Health Committee Meeting Minutes of September 22, 2025.

CARRIED.

13. CTP
DECLARATION OLSON – That we instruct the Reeve and Chief Administrative Officer to duly execute the Clearing the Path annual declaration.

CARRIED.

14. RD ALLOW.
LEASE
2025-10
SKAVLEBO OLSON – That Bylaw 2025-10 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to authorize the closing and leasing of certain roads pursuant to Section 13 of *The Municipalities Act*, now be read the first time.

CARRIED.

15. BYLAW 2025-10 MULLER – That Bylaw 2025-10 attached hereto and forming a part of these Minutes now be read a second time.
CARRIED.
16. BYLAW 2025-10 JENSEN – That we agree to give third reading of Bylaw 2025-10 at this meeting.
CARRIED UNANIMOUSLY.
17. RD ALLOW. LEASE 2025-10 BOISVERT – That Bylaw 2025-10 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to authorize the closing and leasing of certain roads pursuant to Section 13 of *The Municipalities Act*, now be read the third time and adopted.
CARRIED.
18. SNO-BLAZERS LAND USE OLSON – That we approve the development of a signed and maintained snowmobile trail in the Rural Municipality of Canwood No. 494. Permission is given to legally enter and use the identified trail in a lawful manner for the purpose of snowmobiling only. Entry and use are permitted only on the recreational right-of-way. Further to this, approval will be valid from January 1, 2026, through to March 31, 2030.
CARRIED.
- Public Works Supervisor Dwight Diehl left the meeting at 10:05 a.m.
19. CHRISTMAS SOCIAL MULLER – That we host the 2025 Christmas Social on Friday, December 5, 2025, at the Canwood Bowling Alley.
CARRIED.
20. INSURANCE VALUE TRUCK MULLER – That we accept the payout of \$90,000 from Saskatchewan Government Insurance for the 2019 International Gravel Truck LT.
CARRIED.
- Public Works Supervisor Dwight Diehl left the meeting at 11:15 a.m.
21. DECEMBER COUNCIL MTG MULLER – That we change the December Council Meeting to December 17, 2025.
CARRIED.
22. PHOTO-COPIER LOCKHART – That we accept the tender of Konica Minolta for the Bizhub C361i at a cost of \$6,674 plus applicable taxes with service rates locked in for 5 years.
CARRIED.
23. AUDIT TENDER JENSEN – That we accept the tender of Jensen Stromberg Chartered Professional Accountants, Saskatoon, Sask., at a cost of \$15,000 for 2025, \$15,750 for 2026, and \$16,500 for 2027.
CARRIED.
24. WEBSITE BOISVERT – That we hire the website developer “loop” as the municipality’s website provider and subscribe to a pre-designed theme and the Essentials Plan at a cost of \$3,250 plus applicable taxes.
CARRIED.
- Reeve Schutte left the meeting at 12:03 p.m.
25. LUNCH OLSON – That we now recess this meeting for lunch at 12:12 p.m.
CARRIED.
26. RECONVENE BOISVERT – That we now reconvene this meeting at 12:35 p.m.
CARRIED.
27. POLICY 8.04 REVISIONS JENSEN – That we adopt the revisions to Policy 8.04 Access to Information.
CARRIED.

28. DESTRUCTION OF DOCUMENTS BYLAW 2025-08 STENE – That Bylaw 2025-08 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to provide guidelines for the record retention and the destruction of documents, now be read the first time.

CARRIED.
29. BYLAW 2025-08 BOISVERT – That Bylaw 2025-08 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to provide guidelines for the record retention and the destruction of documents, now be read the second time.

CARRIED.
30. BYLAW 2025-08 JENSEN – That we agree to give third reading to Bylaw 2025-08 at this meeting.

CARRIED UNANIMOUSLY.
31. DESTRUCTION OF DOCUMENTS BYLAW 2025-08 OLSON – That Bylaw 2025-08 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to provide guidelines for the record retention and the destruction of documents, now be read the third time and adopted.

CARRIED.
32. BYLAW 2025-09 CODE OF ETHICS JENSEN – That Bylaw 2025-09 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to establish a code of ethics for members of council, be read the first time.

CARRIED.
33. BYLAW 2025-09 MULLER – That Bylaw 2025-09 attached hereto and forming a part of these Minutes now be read a second time.

CARRIED.
34. BYLAW 2025-09 STENE – That we agree to give third reading to Bylaw 2025-09 at this meeting.

CARRIED UNANIMOUSLY.
35. BYLAW 2025-09 CODE OF ETHICS BOISVERT – That Bylaw 2025-09 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to establish a code of ethics for members of council, be read the third time and adopted.

CARRIED.
36. DEV/BLDG PERMIT 2025-25025 PETHICK/BUTTON MULLER – That we acknowledge the Development and Building Permit Applications of Saretta and Mark Pethick/Button to move in a cabin, with approval pursuant to Section 9.1.1(1)(b) of the Municipal Bylaw 2003-7.

CARRIED.
37. DEV/BLDG PERMIT 2025-25028 HWY 55 WMC JENSEN – That we acknowledge the Development and Building Permit Applications of Highway 55 Waste Management Corporation to replace window(s), with approval pursuant to Section 5.2.1(3)(e) of the Municipal Bylaw 2003-7.

CARRIED.
38. DEV PERMIT 2025-25032 DE LARA STENE – That we acknowledge the Development Permit Application of Alexander De Lara to install a dock and a bridge, subject to the condition(s) that the work must follow the parameters set out in the approvals obtained from Water Security Agency, or any other governing body issuing permits pertaining to this matter.

CARRIED.
39. DEV PERMIT 2025-25033 NAHORNIAC MULLER – That we acknowledge the Development Permit Application of Chantel and Kendall Nahorniak for a Temporary Use Permit for the well and shed located on Municipal Reserve at Pratt Lake.

CARRIED.
40. DEV/BLDG PERMIT 2025-25012 EVANS MULLER – That we acknowledge the Development and Building Permit Applications of Brock and Sharon Evans to construct a new cabin, with approval pursuant to Section 9.1.1(1)(a) of the Municipal Zoning Bylaw 2003-7.

CARRIED.
41. CONSOLIDATE LOTS JENSEN – That we approve the request of Dean Holmes to consolidate Lot 7 Block 1 Plan 101955102 Ext 0 with Lot 8 Block 1 Plan 101955102 Ext 0.

CARRIED.

42.

DEV/BLDG
PERMIT
2025-25023
REIMER

BOISVERT – That we acknowledge the Development and Building Permit Applications of Peggy Reimer to move in a cabin, with approval pursuant to Section 9.1.1(1)(b) of the Municipal Bylaw 2003-7.

CARRIED.
43.

DEV PERMIT
2023-23034
MURDOCK/
EICHHORN

JENSEN – That we acknowledge the Development and Building Permit Applications of Garth and Cheryl Evans to construct an agricultural pole barn, with approval pursuant to Section 5.1.3(1) of the Municipal Zoning Bylaw 2003-7.

CARRIED.
44.

POLICY NO.
REVISIONS

MULLER – That we adopt the revisions to Policy 4.19 Employee Recognition Program.

CARRIED.
45.

FILE CORR

JENSEN – That we now file the correspondence.

CARRIED.
46.

ADJOURN

MULLER – That we now adjourn at 2:05 p.m. with the next regular meeting of Council to be held November 18, 2025, at the Municipal Council Chambers in the Municipal Building located at 641 Main Street, Canwood, Sask.

CARRIED.

Lorna Benson
CHIEF ADMINISTRATIVE OFFICER

Cody Lockhart
DEPUTY REEVE