

November 18, 2025

A regular meeting of the Council of the Rural Municipality of Canwood No. 494 was held in the Municipal Council Chambers, at 641 Main Street, Canwood, Sask., on November 18, 2025, commencing at 9:10 a.m.

1. PRESENT – Reeve Levi Schutte, Chief Administrative Officer Lorna Benson and the following Councillors for their respective divisions:

#1 Kenneth Stene	#4 Mario Boisvert
#2 Gerald Muller	#5 Kevin Olson
#3 Rick Jensen	#6 Cody Lockhart

DELEGATIONS:

9:15 a.m. Dwight Diehl, Public Works Supervisor, Municipal Operations Update

2. MINUTES OCT. 21/25 JENSEN – That the minutes of the October 21, 2025, Regular Council Meeting be approved as presented.

CARRIED.

Public Works Supervisor Dwight Diehl attended the meeting at 9:20 a.m.

3. MONTHLY STATEMENT MULLER – That the Statement of Financial Activities for the month of October 2025 for the R.M. General Account be approved as presented.

CARRIED.

4. ACCTS. BOISVERT – That we approve the payments as listed on the attached account listing for a total of \$348,165.44, Council Direct Deposits for November and Payroll Direct Deposits for 2025 Pay Period 22 & 23.

CARRIED.

5. IN-CAMERA STENE – That the regular meeting of Council be suspended at 9:40 a.m. for an in-camera session to discuss legal matters.

CARRIED.

6. RECONVENE LOCKHART – That the regular meeting of Council reconvene at 9:55 a.m.

7. AUTHORIZE DRAFT LETTER MULLER – That we authorize Peszko Legal to send the draft letter presented in the in-camera session.

CARRIED.

8. TLE FILE 838.43 MULLER – That in the matter of Ahtahkakoop File 838.43 for the unsurveyed access to Mont Nebo on the SW 05-50-06 W3 Ext 55, the Rural Municipality does not require additional right-of-way.

CARRIED.

Councillor Muller declared a pecuniary interest and left the meeting at 10:28 a.m.

9. PARCEL TIE STENE – That in the matter of Bylaw 2025-06, we consent to the parcel tie between Surface Parcel 204063241 of the SW 36-49-07 W3 and Surface Parcel 204030706 of the SW 36-49-07 W3 Plan 85B04443 Ext 2, which is to be changed from Parcel Class “Road” to Parcel Class “Generic” by a parcel class code change.

CARRIED.

10. PARCEL TIE JENSEN – That in the matter of Bylaw 2025-06, we consent to the parcel tie between Surface Parcel 204063252 of the SE 36-49-07 W3 and Surface Parcel 204029287 of the SE 36-49-07 W3 Plan 85B04443 Ext 2, which is to be changed from Parcel Class “Road” to Parcel Class “Generic” by a parcel class code change.

CARRIED.

Councillor Muller returned to the meeting at 10:35 a.m.

Public Works Supervisor Dwight Diehl left the meeting at 10:39 a.m.

11. TAX REFUND REQUEST MULLER – That we reimburse Dave O’Bertos the tax levy for Block A Plan 102107843 Ext 0 from 2014 to 2024 in the amount of \$1,541.68 because of an assessment oversight.

DEFEATED.

12. TAX REFUND REQUEST BOISVERT – That we reimburse Dave O’Bertos the tax levy for Block A Plan 102107843 Ext 0 in the amount of \$259.53 for the 2024 assessment year because of an assessment oversight. The reimbursement is as follows:
- | Roll # | Legal Land Description | Municipal | School | TOTAL |
|--------|------------------------------|-----------|--------|----------|
| 4302 | Block A Plan 102107843 Ext 0 | \$250.00 | \$9.53 | \$259.53 |
- CARRIED.
13. FIRE CALL LALONDE BOISVERT – That we agree to write off \$573.50 from Invoice 2025-00154 issued to B.N. Farms Ltd. in the amount of \$1,147 related to a fire call of July 20, 2025.
- CARRIED.
14. FIRE POLICY LOCKHART – That we instruct the Chief Administrative Officer to develop a fire policy that includes details pertaining to the process and responsibility of property owners and outlines the municipal responsibility of fire calls not recorded at the control burn office.
- CARRIED.
15. TENDER PHOTO-COPIER MULLER – That we tender the Konica Minolta bizhub C368 photocopier with a closing date of December 16, 2025.
- CARRIED.
16. PERMIT EXTENSION 23022 MULLER – That we acknowledge the Permit Extension Application of Cody Lockhart.
- CARRIED.
17. DEV/BLDG PERMIT 2025-25031 BOISVERT/WHITING JENSEN – That we acknowledge the Development and Building Permit Applications of Michelle Boisvert and Christopher Whiting to move in a cabin, with approval pursuant to Section 9.1.1(1)(b) of the Municipal Bylaw 2003-7.
- CARRIED.
18. DEV/BLDG PERMIT 2025-25004 EVANS BOISVERT – That we approve the Development and Building Permit Applications of Wesley Smith to construct an addition on an agricultural structure, with approval pursuant to Section 5.1.3(1) of the Municipal Zoning Bylaw 2003-7.
- CARRIED.
19. COUNCILLOR INDEMNITY SCHUTTE – That we approve the Council’s Indemnity as presented.
- CARRIED.
20. CHRISTMAS GIFT CARDS OLSON – That we agree to purchase a Lake Country Co-op Gift Card in the amount of \$100 for each employee.
- CARRIED.
21. BUS ASSOCIATION DONATION OLSON – That we agree to the donation of \$1,000 to the Canwood and District Bus Association.
- CARRIED.
22. SEARCH AND RESCUE DONATION LOCKHART – That we agree to the donation of \$1,000 to the Highway 55N Search and Rescue, a division of Search and Rescue Saskatchewan Association of Volunteers (SARSAV), a citizen-based search and rescue organization.
- CARRIED.
23. ADJOURN MULLER – That we now adjourn at 11:59 a.m. with the next regular meeting of Council to be held December 17, 2025, at the Municipal Council Chambers in the Municipal Building located at 641 Main Street, Canwood, Sask.
- CARRIED.

Lorna Benson
CHIEF ADMINISTRATIVE OFFICER

Levi Schutte
REEVE