

July 15, 2025

A regular meeting of the Council of the Rural Municipality of Canwood No. 494 was held in the Municipal Council Chambers, at 641 Main Street, Canwood, Sask., on July 15, 2025, commencing at 9 a.m.

1. PRESENT – Reeve Levi Schutte, Chief Administrative Officer Lorna Benson and the following Councillors for their respective divisions:

#1 Kenneth Stene
#2 Gerald Muller
#3 Rick Jensen

#4 Mario Boisvert
#5 Kevin Olson (at 10:20 a.m.)
#6 ABSENT

DELEGATIONS:
9:15 a.m. Dwight Diehl, Public Works Supervisor, Municipal Operations Update
9:30 a.m. Armand & Bonne Bouchard
10:30 a.m. Amund Otterson & Arlette Segberg, Town of Shellbrook Council Members
10:45 a.m. Norman Cyr and Normand Poirier
2. MINUTES JUNE 17/25 JENSEN – That the minutes of the June 17, 2025, Regular Council Meeting be approved as presented.

CARRIED.
3. MINUTES JUNE 25/25 MULLER – That the minutes of the June 25, 2025, Budget Meeting be approved as presented.

CARRIED.
4. MONTHLY STATEMENT JENSEN – That the Statement of Financial Activities for the month of June 2025 for the R.M. General Account be approved as presented.

CARRIED.
5. SUMMER YOUTH PROGRAM BOISVERT – That we make a \$1,000 donation to the Canwood Summer Youth Program.

CARRIED.
6. RC E-NOTICES JENSEN – That we purchase the e-Notice extension to the MuniSoft Receipting Program for a cost of \$299 plus applicable taxes.

CARRIED.

Public Works Supervisor Dwight Diehl attended the meeting at 9:40 a.m.
7. ACCTS. MULLER – That we approve the payments as listed on the attached account listing for a total of \$198,829.06, Council Direct Deposits for July and Payroll Direct Deposits for 2025 Pay Period 13 & 14.

CARRIED.
8. OHS MTG MINUTES JENSEN – That we acknowledge the Occupational Health Committee Meeting Minutes of June 24, 2025.

CARRIED.

Councillor Olson arrived at 10:20 a.m.
9. BEAVER PROGRAM SCHUTTE – That we extend the Beaver Control Program (BCP) until August 31, 2025.

CARRIED.
10. LUNCH SCHUTTE – That we now recess this meeting for lunch at 12:20 p.m.

CARRIED.
11. RECONVENE BOISVERT – That we now reconvene this meeting at 12:50 p.m.

CARRIED.
12. OFFICE RENT BOISVERT – That we charge Highway 55 Waste Management Corporation \$500 per month for rent of the office space located within the R.M. Office Building.

CARRIED.

13. PURCHASE TRUCK BOISVERT – That we purchase a 2025 Chevrolet Silverado 2500HD Work Truck from Shellbrook Chev Olds, Shellbrook, Sask., at a cost of \$82,198 plus applicable taxes.
- CARRIED.

Councillor Muller left the meeting at 2:05 p.m.

14. BYLAW 2025-04 CLOSE ROAD OLSON – That Bylaw 2025-04 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to provide for the closing of a municipal road, now be read the first time.
- CARRIED.

15. BYLAW 2025-04 SCHUTTE – That Bylaw 2025-04 attached hereto and forming part of these Minutes now be read a second time.
- CARRIED.

16. BYLAW 2025-04 JENSEN – That we agree to give third reading of Bylaw 2025-04 at this meeting.
- CARRIED UNANIMOUSLY.

17. BYLAW 2025-04 CLOSE ROAD BOISVERT – That Bylaw 2025-04 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494 to provide for the closing of a municipal road, now be read the third time and adopted.
- CARRIED.

Councillor Muller returned to the Council meeting at 2:15

Councillor Boisvert left the meeting at 2:30 p.m.

Public Works Supervisor Dwight Diehl left the meeting at 2:45 a.m.

18. VOID CHQ JENSEN – That we void Cheque Number 012983 issued to SGI in the amount of \$13,809.30 and dated June 17, 2025, as the vendor’s name was not complete.
- CARRIED.

19. IN-CAMERA SCHUTTE – That the regular meeting of Council be suspended at 2:45 p.m. for an in-camera session to discuss correspondence from a property owner. Further to this, we instruct the Chief Administrative Officer to leave the meeting.
- CARRIED.

20. RECONVENE SCHUTTE – That the regular meeting of Council reconvene at 2:55 p.m.
- CARRIED.

21. TAX TITLE PROPERTY BUCHANAN ESTATE OLSON – That as the property formerly owned by Doreen Buchanan was sold under the provisions of *The Tax Enforcement Act*, we cancel the current taxes to the date of sale. The cancellation is as follows:
- | Roll No. | Legal Description | Municipal | School | Total |
|----------|-----------------------------|-----------|---------|----------|
| 3419 | Blk B Plan 101471071 Ext 35 | \$594.66 | \$91.86 | \$686.52 |
- CARRIED.

22. TAX TITLE PROPERTY COSTAIN ESTATE JENSEN – That as the property formerly owned by Brian Costain was sold under the provisions of *The Tax Enforcement Act*, we cancel the current taxes to the date of sale. The cancellation is as follows:
- | Roll No. | Legal Description | Municipal | School | Total |
|----------|-----------------------------|-----------|--------|----------|
| 2647 | Blk A Plan 101577506 Ext 23 | \$554.17 | \$7.50 | \$561.67 |
- CARRIED.

23. TAX TITLE PROPERTY THOMPSON JENSEN – That as the following properties, formerly owned by Dale Thompson, were not sold by tender under the provisions of *The Tax Enforcement Act*, we cancel the balance of the taxes owing to December 31, 2025. The cancellation is as follows:
- | Roll No. | Legal Description | Municipal | School | Total |
|----------|------------------------------|-----------|--------|----------|
| 3390 | Lot 4 Blk 2 Plan BD432 Ext 0 | \$650.00 | \$0.68 | \$650.68 |
| 3391 | Lot 5 Blk 2 Plan BD432 Ext 0 | \$650.00 | \$0.68 | \$650.68 |
- CARRIED.

24. TAX TITLE
PROPERTY
MURIC

STENE – That as the title of the following property, formerly owned by Robin Muric, was transferred to the municipality under the provisions of *The Tax Enforcement Act* on April 11, 2025, we cancel the balance of the taxes owing to December 31, 2025. The cancellation is as follows:

Roll No.	Legal Description	Municipal	School	Total
3377	Lot 27 Blk 1 Plan 102310962 Ext 0	\$1,072.95	\$248.75	\$1,321.70

CARRIED.
25. DEV/BLDG
PERMIT
2025-25014
BEWER

JENSEN – That we approve the Development and Building Permit Applications of Robert and Melissa Bewer to construct a detached garage, with approval pursuant to Section 9.1.2 of the Municipal Bylaw 2003-7.

CARRIED.
26. PERMIT
EXTENSION
24004

OLSON – That we approve the Permit Extension Application of Damien and Carissa Stieb to complete items on the Final Inspection Report by June 30, 2026.

CARRIED.
27. PERMIT
EXTENSION
22032

MULLER – That we approve the Permit Extension Application of Clifford Millar to complete exterior items by June 30, 2026.

CARRIED.
28. DEV PERMIT

MULLER – That we approve the Discretionary Use Application of Logan Collins, Debden, Sask., for a second dwelling, pursuant to Section 5.2.1(2)(b) of the Municipal Zoning Bylaw 2003-7.

CARRIED.
29. SPECIAL
EVENTS
PERMIT

JENSEN – That in the matter of the Korb Reunion to be held at The Ranch Highway 55 Debden on the NW 01-53-07 W3 located within the boundaries of the R.M. of Canwood, we hereby approve and acknowledge the sale and service of beverage alcohol at this event but do not accept liability which may arise from the event. Further to this, the event will take place on August 9, 2025, between the hours of 1:00 p.m. and 5:00 p.m.

CARRIED.
30. FILE CORR.

SCHUTTE – That we now file the correspondence.

CARRIED.
31. ADJOURN

MULLER – That we now adjourn at 3:25 p.m. with the next regular meeting of Council to be held August 19, 2025, at the Municipal Council Chambers in the Municipal Building located at 641 Main Street, Canwood, Sask.

CARRIED.

Lorna Benson
CHIEF ADMINISTRATIVE OFFICER

Levi Schutte
REEVE