

December 20, 2022

A regular meeting of the Council of the Rural Municipality of Canwood No. 494 was held in the Municipal Council Chambers, at 641 Main Street, Canwood, Sask., on December 20, 2022, commencing at 9:05 a.m.

1. PRESENT – Reeve Lyndon Pease, Chief Administrative Officer Lorna Benson and the following Councillors for their respective divisions:  

#1 Ralph Korody	#4 Mario Boisvert
#2 Gerald Muller (by telephone)	#5 Kevin Olson
#3 Gordon Andrews	#6 Cody Lockhart

DELEGATIONS:  
9:30 a.m. Dwight Diehl, Public Works Supervisor, Municipal Operations Update  
10:30 a.m. Lorne Zelinski, Finning Canada  
11:00 a.m. Allen Bekolay, Brandt  
11:45 a.m. Councillor Indemnity
2. MINUTES NOV. 22/22 BOISVERT – That the minutes of the November 22, 2022, Regular Council Meeting be approved. CARRIED.
3. MONTHLY STATEMENT OLSON – That the Statement of Financial Activities for the month of November 2022 for the R.M. General Account be approved as presented. CARRIED.
4. ACCTS. KORODY – That we approve the payments as listed on the attached account listing for a total of \$189,889.41, Council Direct Deposits for November and Payroll Direct Deposits for 2022 Pay Periods 23, 24 & 25. CARRIED.

Public Works Supervisor Dwight Diehl attended the meeting at 9:40 a.m.
5. WINTER WEIGHT ROAD RESTRICTION KORODY – That the 8.2 ton limit be removed from the roads known as the Canwood Park Cut-Across Road and the Old Parkside Highway at such a time that the provincial winter weight restriction is declared. CARRIED.
6. PLANNED PROCUREMENT PEASE – That we, the Council of the Rural Municipality of Canwood, intend to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2023, and December 31, 2023. CARRIED.
7. POLICY 7.06 ANDREWS – That we agree to the renewal of Policy 7.06 Snow Plowing as presented. CARRIED.
8. CANADA SUMMER JOBS OLSON – That we instruct the Chief Administrative Officer to make application to Service Canada for the 2023 Canada Summer Jobs for one public works general labourer. CARRIED.
9. PURCHASE MOWER KORODY – That we agree to purchase a 2022 14815 Bush Hog Heavy Duty 15-foot flex wing mower from Triod Supply, North Battleford, Sask., for \$38,700 plus applicable taxes. CARRIED.
10. SNO-BLAZERS LAND USE OLSON – In the matter of the signed and maintained snowmobile trail in the Rural Municipality and further to Resolution Number 10 of March 17, 2020, we acknowledge the addition of the Primary Trail 103D. CARRIED.
11. DEPUTY REEVE BOISVERT – That we appoint Councillor Kevin Olson as Deputy Reeve and amend signing authorities accordingly. CARRIED.

12. GRADER LOCKHART – That we agree to the purchase of two 2023 150 AWD Motor Graders from Finning International Inc., Saskatoon, Sask., for the sum of \$550,400 each plus applicable taxes with the expected delivery to be in the first quarter of 2024.  
CARRIED.
13. GRADER PURCHASE AND TRADES LOCKHART – Further to Resolution Number 12 of these minutes, we agree that we will retain the current graders for the time being.  
CARRIED.
14. LUNCH PEASE – That we now recess this meeting for lunch at 12:15 p.m.  
CARRIED.
15. RECONVENE PEASE – That we now reconvene this meeting at 12:45 p.m.  
CARRIED.
16. CUSTOM WORK RATES KORODY – That we agree to set the rate for driveways cleared by municipal equipment at \$260 per driveway per time. It is further agreed that non-ratepayers will be charged an additional 50% of the above rates with an agreement for payment to be made in advance of the commencement of work.  
CARRIED.
17. GRAVEL POLICY OLSON – That in the matter of the sale of gravel to ratepayers of the R.M. of Canwood No. 494, ratepayers may be eligible to purchase a maximum of 44 yards of crushed gravel and/or a maximum of 100 yards of pit run in any one year regardless of the number of ratepayers at one yard site or the number of yard sites per ratepayer. The gravel shall only be delivered to the ratepayer’s property in the R.M. of Canwood No. 494, which includes R.M. ratepayers’ property which is located in the Villages of Canwood and Debden. The purchase of gravel is dependent upon the availability of gravel and may change over time. It is further agreed that we set the price for crushed gravel at \$22.00 per yard, pit run at \$10.00 per yard, and 2-inch crushed gravel at \$22.00 per yard, plus \$0.40 per yard mile hauling charge.  
CARRIED.
- Public Works Supervisor Dwight Diehl left the meeting at 1:09 p.m.
18. CANWOOD FIRST RESPONDERS LOCKHART – That we agree to purchase an AED for the Canwood First Responders at a cost of \$1,307 plus applicable taxes.  
CARRIED.
19. CONSUMER PRICE INDEX PEASE – That we apply a Consumer Price Index average of 6.0% to the Wage Grid Structure as set out in Policy No. 3.05 effective January 1, 2023.  
CARRIED.
20. HR MEETING MINUTES BOISVERT – That we approve the minutes of the Human Resources Committee Meeting of December 7, 2022.  
CARRIED.
21. PUBLIC DISCLOSURE STMTS. PEASE – That we acknowledge receipt of the completed Public Disclosure Statement Forms from Lyndon Pease, Ralph Korody, Gordon Andrews, Kevin Olson, Cody Lockhart and Gerald Muller.  
CARRIED.
22. TAX ENF. ANDREWS – That as the title of the following property formerly owned by Doreen Buchanan was transferred to the municipality under the provisions of *The Tax Enforcement Act* on June 13, 2022, we cancel the balance of the taxes owing to December 31, 2022. The cancellation is as follows:
- | Roll No. | Legal Description              | Municipal | School   | Total     |
|----------|--------------------------------|-----------|----------|-----------|
| 3419     | Blk B<br>Plan 101471071 Ext 35 | \$ 490.06 | \$ 72.36 | \$ 562.42 |
- CARRIED.
23. TAX ENF. OLSON – That in the matter of the tax arrears outstanding on Blk A Plan 101577506 Ext 23, NE 28-53-07 W3, we accept the payment proposal of \$50.00 per month until the arrears are paid in full. Further to this, we instruct the Chief Administrative Officer that upon default in payment to authorize Veritas Law to proceed with tax enforcement.  
CARRIED.

24. MUNICIPAL REVENUE SHARING MULLER – The Council of the Rural Municipality of Canwood No. 494 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
  - Is in good standing with respect to the reporting and remittance of Education Property Taxes;
  - Has adopted a Council Procedures Bylaw;
  - Has adopted an Employee Code of Conduct; and
  - All members of council have filed and annually updated their Public Disclosure Statements, as required; and
- That we understand if any requirements are not met, the Municipality’s Municipal Revenue Sharing may be withheld; and
- That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
- CARRIED.
25. CANWOOD & DISTRICT MEMORIAL ARENA KORODY – That we acknowledge receiving the Financial Statement from the Canwood and District Memorial Arena for the period of November 1, 2021, to October 31, 2022.
- CARRIED.
26. COUNCIL PER DIEM KORODY – That for the year 2023, Council members receive remuneration at a rate of \$250.00 per diem with travel allowance of \$0.60 per kilometer traveled on municipal business.
- CARRIED.
27. CHRISTMAS GIFT CARDS PEASE – That we agree to purchase a Lake Country Co-op Gift Card in the amount of \$100.00 for each employee through the Canwood School Fundraiser.
- CARRIED.
28. 2023 COUNCIL MEETING DATES OLSON – That we agree to set the Regular Council Meetings for 2023 to be held at the Municipal Office located at 641 Main Street, Canwood, Sask., unless otherwise stated, as follows:
- |                              |                       |
|------------------------------|-----------------------|
| Tuesday, January 17, 2023    | starting at 9:00 a.m. |
| Wednesday, February 15, 2023 | starting at 9:00 a.m. |
| Tuesday, March 21, 2023      | starting at 9:00 a.m. |
| Tuesday, April 18, 2023      | starting at 9:00 a.m. |
| Wednesday, May 24, 2023      | starting at 9:00 a.m. |
| Tuesday, June 20, 2023       | starting at 9:00 a.m. |
| Tuesday, July 18, 2023       | starting at 9:00 a.m. |
| Tuesday, August 22, 2023     | starting at 9:00 a.m. |
| Tuesday, September 19, 2023  | starting at 9:00 a.m. |
| Tuesday, October 17, 2023    | starting at 9:00 a.m. |
| Tuesday, November 21, 2023   | starting at 9:00 a.m. |
| Tuesday, December 19, 2023   | starting at 9:00 a.m. |
- CARRIED.
29. ASSESSOR KORODY – That Chief Administrative Officer Lorna Benson be appointed as Assessor and Tax Collector for the Rural Municipality of Canwood No. 494 for the year 2023.
- CARRIED.
30. PEST CONTROL OFFICER BOISVERT – That we agree to appoint Tanner Paslawski, Prince Albert, Sask., as the R.M. of Canwood No. 494 Pest Control Officer for the year 2023.
- CARRIED.
31. WEED INSPECTOR OLSON – That we appoint Tanner Paslawski, Prince Albert, Sask., as the Municipality’s Weed Inspector for the year 2023.
- CARRIED.
32. BUILDING INSPECTOR LOCKHART – That we appoint BuildTECH Consulting & Inspections Inc., in care of Chris Gates, Martensville, Sask., as the municipality’s Building Official.
- CARRIED.



40. BORROWING ANDREWS – That the Council of the Rural Municipality of Canwood No. 494 enacts as follows:

1. The Reeve and Chief Administrative Officer of the Rural Municipality of Canwood No. 494 are hereby authorized to borrow from Affinity Credit Union, Canwood Branch, the sum of \$700,000.00 required to meet the current expenditures of the said Municipality until the taxes for the current year are available to pay and agree to pay interest thereon either in advance or at maturity and in either case after maturity at the Prime Rate of the Affinity Credit Union, Canwood Branch.

2. The amounts (if any) heretofore borrowed and the amount to be borrowed under this resolution, for the purpose aforesaid, amount in The Aggregate to the sum of \$700,000.00 and accordingly do not exceed one hundred percent of the total municipal taxes levied during the previous calendar year for general municipal purposes.

3. The Reeve and the Chief Administrative Officer are hereby authorized to execute under the seal of the Municipality an overdraft lending agreement with Affinity Credit Union, Canwood Branch, for the amount of the said loan with interest at the Prime Rate of the Affinity Credit Union, Canwood Branch, on Account No. 5108485.

CARRIED.

41. T.I.P.S. PEASE – That for the purposes of the Trust Initiatives Program (T.I.P.S.) for the year 2023, we designate 586 of our population to the Canwood Recreation Board, 581 of our population to the Debden Recreation Board and 184 of our population to the Mont Nebo Recreation Board.

CARRIED.

42. BOARDS AND COMMITTEES OLSON – That for the year 2023, we make the following appointments to the Boards and Committees:

**Canwood Public Library** – Bev Wyatt, Sarah Johnson, Donna Wyatt

**Debden Public Library** – Claude Ruel, Mel Duret, Cody Lockhart

**Wapiti Regional Library** – Bev Wyatt

**Canwood Regional Park Board** – Levi Schutte, Trevor Kvinlaug and Lyndon Pease

**Morin Lake Regional Park Board** – Luc Boudreault, Tyler Dumais, Louis Blais, Nicole Turner and Donna Lajeunesse

**Canwood Fire Chief** – Grant Person **Debden Fire Chief** – Norm Cyr

**Road Committee** – Ralph Korody, Lyndon Pease, and Gordon Andrews

**Highway 55 Waste Mgmt. Corp.** – Mario Boisvert and Lyndon Pease

**Shellbrook Doctor Recruitment Committee** – Gerald Muller

**Public Works Committee** – Ralph Korody, Kevin Olson and Gerald Muller

**Human Resources Committee** – Lyndon Pease, Cody Lockhart and Mario Boisvert

**First Nations Relations Committee** – Lyndon Pease and Lorna Benson

**Emergency Management Committee** – Ralph Korody

**Canwood & District Bus Association** – Lyndon Pease

**Bylaw Review Committee** – Lyndon Pease

**Fire Department Committee** – Mario Boisvert, Gordon Andrews and Lyndon Pease

CARRIED.

43. FIRE RATES ANDREWS – That effective January 1, 2023, we agree to set the following firefighting rates:

Minimum Call Out (3 hours)	\$150.00 (Paid to Firefighters)
Amount paid to each firefighter	\$50.00/hour starting at hour 4
Fire Call Fee (Ratepayer)	\$500.00 for the first hour
Hourly Rate	\$100.00/hour
Fire Call Fee (Non-Ratepayer)	\$1,000.00 for the first hour
Hourly Rate	\$300.00

The following rates will be in effect during a Fire Ban and are set in addition to the above. The rates are as follows:

Minimum Call Out (3 hours)	\$150.00 (Paid to Firefighters)
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Amount paid to each firefighter	\$50.00/hour starting at hour 4
Fire Call Fee (Ratepayer)	\$750.00 for the first hour
Hourly Rate	\$300.00/hour
Fire Call Fee (Non-Ratepayer)	\$2,000.00 for the first hour
Hourly Rate	\$500.00

CARRIED.

44. DEMOLITION PERMIT 2022-22038 PEASE – That we approve the Demolition Permit Application of Dawson Doucette to demolish an old garage pursuant to Bylaw 2020-02. CARRIED.
45. APP TO SUBDIVIDE LAND OLSON – That we advise the Community Planning Branch of the Ministry of Government Relations that we recommend approval of the Application to Subdivide Land of Peter Macinnis, for the purpose of subdividing Parcel A from the SE 18-53-06 W3, as the site has physical and legal access and exceeds the minimum site area requirements of Section 5 of the Municipal Zoning Bylaw 2003-7. CARRIED.
46. COUNCIL INDEMNITY BOISVERT – That we approve the Council’s Indemnity as presented. CARRIED.
47. FILE CORR. KORODY – That we now file the correspondence. CARRIED.
48. ADJOURN BOISVERT – That we now adjourn at 2:30 p.m. with the next regular meeting of Council to be held January 17, 2023, at the Municipal Council Chambers in the Municipal Building located at 641 Main Street, Canwood, Sask. CARRIED.

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Lorna Benson  
CHIEF ADMINISTRATIVE OFFICER

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Lyndon Pease  
REEVE