

September 15, 2020

A regular meeting of the Council of the Rural Municipality of Canwood No. 494 was held at the Seniors' Room (Elks Hall) in Canwood on September 15, 2020, commencing at 9:08 a.m.

1. PRESENT – Reeve Lyndon Pease, Administrator Lorna Benson and the following Councillors for their respective divisions:

#1 Ralph Korody	#4 Ray Duret
#2 Dennis Benke	#5 Richard De Bruijn
#3 ABSENT	#6 Leonard Smith

DELEGATIONS:
9:30 a.m. Dwight Diehl, Public Works Supervisor, Municipal Operations Update
1:00 Councillor Indemnity
2. AMEND MINUTES BENKE – That we amend Resolution No. 26 of August 18, 2020, to clarify the Zoning Bylaw Section “*by changing 3.3 to 3.2 and adding the words (should be Section 3.3).*”
CARRIED.
3. MINUTES AUG. 18/20 DURET – That the minutes of the August 18, 2020, Regular Council Meeting be approved as amended.
CARRIED.
4. MONTHLY STATEMENT PEASE – That the Statement of Financial Activities for the month of August 2020 for the R.M. General Account be approved as presented.
CARRIED.
5. ACCTS. KORODY – That we approve the payments as listed on the attached account listing for a total of \$625,663.57, Council Direct Deposits for September and Payroll Direct Deposits for 2020 Pay Period 17 and 18.
CARRIED.

Public Works Supervisor Dwight Diehl attended the meeting at 9:30 a.m.
6. WRITE OFF INVOICE 1283 DE BRUIJN – That we write off Invoice Number 1283 issued to Leslie and Connie Bailey, dated August 14, 2020, in the amount of \$597.50 for gravel that was delivered but billed in error as they are the lease holders of the Molzan Pit.
CARRIED.
7. SAMA 2020 AGM PEASE – That we appoint Councillor Ray Duret and Administrator Lorna Benson as the voting delegates for the 2020 SAMA Annual General Meeting on October 22, 2020. Further to this, Administrator Lorna Benson will attend the half day Administrator training on October 21, 2020.
CARRIED.
8. AMEND POLICY 3.05 DE BRUIJN – That we amend Policy 3.05 Employee Pay Program by removing the year reference in Section 7.05 and making it generic so the policy does not require amendment each year.
CARRIED.
9. MITCHELL 90 DAY REVIEW BENKE – That we agree to move Public Works employee Kaytlyn Mitchell to Wage Grid 3, Step 2, effective September 13, 2020, after successful completion of the 90-day probationary period.
CARRIED.
10. PERSON PERFORMANCE BONUS DURET – That we agree to issue a cheque in the amount of \$250.00, to temporary employee Michele Person, who recently completed a one-year term position where she provided thorough administration work and training to full time employees.
CARRIED.
11. HR MTG. MINUTES DE BRUIJN – That we acknowledge the minutes of the Human Resources Committee Meeting of August 26, 2020.
CARRIED.
12. LUNCH PEASE – That we now recess this meeting for lunch at 12:01 p.m.
CARRIED.
13. RECONVENE PEASE – That we now reconvene this meeting at 12:59 p.m.
CARRIED.

14. LOADER TENDER KORODY – That in the matter of the Loader Tender, we agree to purchase the 2020 W-Hitachi ZW180-5B Loader from Wajax, Saskatoon, Sask., in the amount of \$220,700.00 plus applicable taxes, which includes the winter oil upgrade and 5 year or 5000 hour warranty. Financing will be established through Affinity Credit Union, on a five year term, at an interest rate of 2.44%, with monthly payments. CARRIED.

Public Works Supervisor Dwight Diehl left the meeting at 1:03 p.m.

15. COUNCILLOR INDEMNITY BENKE – That we approve the Council’s Indemnity as presented. CARRIED.

16. WRITE OFF INVOICE SK POWER KORODY – That we write off Invoice 2020-00072 issued to SaskPower on June 10, 2020, in the amount of \$697.50 for fire fees as they sent a letter indicating “the cause of the fire was a result of vegetation from outside of the right-of-way contacting the line.” CARRIED.

17. REFUND TAXES ADRIAN DE BRUIJN – That we refund the 2020 improvement taxes on the SE 10-52-05 W3 owned by Doran and Mary Adrian, Canwood, Sask., as the house exemption was missed at assessment time. They own sufficient land to reduce the taxable assessment to zero on the improvement. The refund is as follows:

Roll #	Legal Land Description	Municipal	School	TOTAL
1623	SE 10-52-05 W3	\$1,944.72	\$866.19	
	Less 6% discount	\$ 116.68		
		\$1,828.04	\$866.19	\$2,694.23

CARRIED.

18. BYLAW 2020-07 MAIL-IN BALLOT SYSTEM DURET – That Bylaw 2020-07 attached hereto and forming a part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494, to establish a mail-in ballot voting system, now be read a first time. CARRIED.

19. BYLAW 2020-07 BENKE – That Bylaw 2020-07 attached hereto and forming a part of these Minutes, now be read a second time. CARRIED.

20. BYLAW 2020-07 SMITH – That we agree to give third reading of Bylaw 2020-07 at this meeting. CARRIED UNANIMOUSLY.

21. BYLAW 2020-07 MAIL-IN BALLOT SYSTEM DURET – That Bylaw 2020-07 attached hereto and forming part of these Minutes, being a Bylaw of the Rural Municipality of Canwood No. 494, to establish a mail-in ballot voting system, now be read a third time and adopted. CARRIED.

22. ELECTION OFFICIALS KORODY – That it be recorded in these minutes that the following Election Officials for the 2020 Municipal Election have been appointed by the Returning Officer:

Division	Polling Place	Deputy RO	Poll Clerk
1,3,5, Reeve	Canwood R.M. Office	Michele Person	Jamie Skarpinsky

CARRIED.

23. DEV/BLDG PERMIT 2020-18 DURET DURET – That we approve the Development and Building Permit Applications of Justin and Rochelle Duret, Spiritwood Sask., to construct a detached garage on the SE 24-52-08 W3, Block A, Plan 102095771, with approval pursuant to Section 5.1.3(4) of the AG – Agricultural District, Municipal Zoning Bylaw 2003-7. CARRIED.

24. DEV/BLDG PERMIT 2020-19 LAJEUNESSE DURET – That we approve the Development and Building Permit Applications of Leo and Marianne Lajeunesse, Prince Albert, Sask, to move in a modular home on the NW 13-52-08 W3 Ext 77, with approval pursuant to Section 5.2.1(2)(a) of the AG-Agricultural District, Municipal Zoning Bylaw 2003-7. CARRIED.

CARRIED.

25. DEV PERMIT 2020-21 JOHNSON DURET – That we approve the Development Permit Application of Greg Johnson, Prince Albert, Sask., to repair a small portion of foreshore near Lot 5, Block 6, Plan 82B8621 Ext 0, Morin Lake, in conjunction with the Aquatic Habitat Protection Permit (2020-NOEA-111-PA2) issued by the Water Security Agency. CARRIED.
26. DEV PERMIT 2020-23 MILLAR BENKE – That we approve the Development Permit Application of Clifford and Bernice Millar, Mont Nebo, Sask., to pour a cement pad on Lot 26, Block 1, Plan 102309173 Ext 0, with approval pursuant to Section 7.1.2 of the H – Hamlet District, Municipal Zoning Bylaw, 2003-7, subject to conditions. CARRIED.
27. DEV PERMIT 2020-24 GUTZER DE BRUIJN – That we deny the Development Permit Application of Michael Gutzer, Saskatoon, Sask., to furnish the shed in order to use it as a cabin on the NE 05-54-05 W3, as the proposed development does not comply with the minimum access requirements under Section 3.2 (should be Section 3.3) of the Municipal Zoning Bylaw 2003-7. CARRIED.
28. DEV PERMIT 2020 BUECKERT DURET – That we approve the Development Permit Application of Tyler and Pamela Bueckert, Clavet, Sask., to perform remedial work on a berm damaged by erosion during flooding and elevate the current walkway/trail to the shore, near Lot 6 and Lot 7, Block 6, Plan 82B08621 Ext 0, Morin Lake, in conjunction with the approval of the Water Security Agency. CARRIED.
29. FILE CORR. KORODY – That we now file the correspondence. CARRIED.
30. ADJOURN DURET – That we now adjourn at 2:42 p.m. with the next regular meeting of Council to be held on October 20, 2020, at 9:00 a.m. at the Senior’s Room, Canwood Elks Hall, 2nd Avenue East. CARRIED.

Lorna Benson
ADMINISTRATOR

Lyndon Pease
REEVE