

RURAL MUNICIPALITY OF CANWOOD NO. 494

BOX 10
CANWOOD, SASK. S0J 0K0

Phone (306)468-2014
Fax (306)468-2666
Email rm494@sasktel.net

REQUEST FOR COUNCIL DELEGATION

Information Sheet for Presentations to Council by Individuals &/or Groups

1. Please indicate the preferred date and at least one alternate date for the presentation. Council Meeting dates can be found on our website (rmofcanwood.ca) or by calling 306-468-2014. *Please note: dates may change from what is originally posted.*

Delegations are not guaranteed a time at the requested dates. They are considered on a first-come, first-served basis.

2. Briefly specify the purpose of the presentation and the key points you or your group expect to address at the Council Meeting.
3. List the names of the individuals who wish to address Council.

4. Will any written material be available to Council?
Material must be available for pre-distribution at least 5 days prior to the publication of the Council Meeting package. **Materials must be submitted by 5:00 p.m. to rm494@sasktel.net**

5. How much of Council Meeting time is requested? 5 minutes ___ 15 minutes ___ 30 minutes ___

6. Please provide the following information for the contact person:

Name: _____

Organization/Group: _____

Address: _____ Postal Code _____

Applicable Phone Numbers: _____

Email: _____

- **Meetings are held in the Municipal Council Chambers at 641 Main Street, Canwood, Sask.**

OFFICE USE ONLY

Date of appearance: _____ Time: _____

Approved by: _____ Confirmation Date: _____